



Company Profile  
of  
**Kenvision Techniks Ltd**  
*Train. Equip. Perfect*

Kenvision Techniks Ltd

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NAIROBI

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**1. BUSINESS, ADMINISTRATIVE & CONTACT INFORMATION**

- a. Business name:** Kenvision Techniks (Ltd)
- b. Business type:** Private Company Ltd
- c. Company Registration Number:** *C.140996*
- d. P.I.N:** *P051205166B*
- e. V.A.T number:** *0175521N*
- f. Tel:** +254202011894
- g. E-mail:** [info@kenvisiontechniks.com](mailto:info@kenvisiontechniks.com)
- h. Cell:** +254725579251
- i. Physical address:** 276, 1<sup>st</sup> North Avenue, Bungoma Rd, Kahawa Sukari, Nairobi
- j. Postal Address:** P.O Box 8178 00200, NAIROBI

## 2. INTRODUCTION

### a. Kenvision Techniks' History

**Kenvision Techniks** is Kenya's leading enterprise in electronic security management issues. Launched in the year 2004 and incorporated in 2007, Kenvision's vision is to be a market leader in information and knowledge management and media communication facilitation

### b. What Kenvision Techniks does

**Kenvision** provides professional guidance to business organisations in the area of information management

**We** restructure clients' records and other information systems where the systems have failed and establishing information systems where none exist.

**We** offer training (capacity building) organisational in CCTV installation and Maintenance, Alarm systems Asset tracking (moveable), Records Management, Knowledge Management, Project Management, Data Management, Change Management, Team Building, Security Management, Asset Protection, Human Resource Management (HRM), Strategic Management and Customer Care.

### c. Business & Leadership Skills

- i. Records Management
- ii. Information Management
- iii. Electronic Surveillance Management
- iv. Strategic Management
- v. Supervisory Management
- vi. Teambuilding and Supervisory Skills
- vii. Project management
- viii. Human Resource Management
- ix. Change Management
- x. Communication & Presentation Skills
- xi. Conflict Management & Negotiation Skills
- xii. Monitoring and Evaluation (M&E)
- xiii. Data Management

### d. CCTV & Alarm System Installation

- i. CCTV & Alarm site survey (reconnaissance)

- ii. CCTV and Alarm system estimation- Item (Quantities and prices)
- iii. Actual Installation
- iv. After- Installation service- Maintenance of the system
- v. CCTV and Alarm configuration management



### 3. KENVISION BUSINESS STRATEGY

#### a. Vision statement

To be a global consultancy of choice by all businesses in Information Workplace Management and security Management

#### b. Mission statement

To provide professional approach to all forms of organisations in the area of information, workplace management and security Management by guiding, restructuring and setting up new systems where none exist.

#### c. Values

In pursuit of our vision and mission, we are guided by the following values:

- |                    |                         |
|--------------------|-------------------------|
| i. Accountability  | vii. Fun                |
| ii. Collaboration. | viii. Integrity         |
| iii. Commitment    | ix. Passion             |
| iv. Community      | x. Quality              |
| v. Consistency     | xi. Service Excellence. |
| vi. Efficiency     |                         |

#### d. Business Goals & Objectives

- i. To provide training in information and security and operational management
- ii. To restructure organisation records and information systems
- iii. To improve ROI for our clients by lowering their operational costs
- iv. To create work environments where our clients' staff would find joy in working
- v. To design and install efficient systems to manage our clients' information and security systems.
- vi. To perform information systems audit for our clients with a view to discovering gaps.
- vii. To do and use gap analysis results to come up with an appropriate solution to the problems

- viii. To provide multi-year business continuity program support to drive continuing improvements in service levels.
- ix. To provide remote management of your information infrastructure based on defined service-level objectives
- x. To assist with day-to-day operations and filling critical staff gaps to optimizing of processes, procedures, and support with industry best practices.
- xi. To provide comprehensive management of your storage operations in accordance with your specific service-level requirements.
- xii. To leave behind satisfied customers for those we have interacted with

#### e. Business Strategy

The general strategy of the company is to organically grow by utilising the following four pillars:

1. **Revenue:** We seek to grow revenue volume in the most efficient manner possible. Growing our revenues will give way to effective functioning of the other three pillars since without cash coming into a business, employees cannot be hired and advertising budgets become strapped.
2. **Human Resources:** As revenue grows, we will be able to afford to hire more employees we will need a good HR department to get us qualitative headcount especially in sales and marketing and industry solution developers.
3. **Public Relations and Advertising:** These two elements will allow us to get the word out about our products and services. Good PR will drive traffic to our company website and get perspective customers attention. Word of mouth, social media and traditional PR avenues all will be used and monitored to ensure positive word-of-mouth advertising and branding.
4. **Quality:** To successfully grow our business, we will need to give quality services. Our growth will rely on repeat business from satisfied customers. Quality control and customer service will be put in place to gain sufficient sales volume to grow a our company. All our contact points with new customers, whether through our website, person-to-person will need to be top notch.

#### f. Economic intent

Kenvision Techniks is a profit-making consultancy

#### 4. KENVISION BUSINESS CONCEPT

##### a. Business concept

**TRAINING:** We are a Corporate Information management and Workplace Management company with our headquarters in Nairobi, Kenya. We provide training in Records Management, information Management, **Security Management** (including CCTV Alarm system and Asset/article surveillance), communication and Intellectual Assets.

**SYSTEMS RESTRUCTURING:** For those organisations that want to outsource functions such as setting up filing, records centres or business archive, carry out CCTV installations, covert and overt surveillance, etc, then, Kenvision has the solution for you.

##### b. Products

- ☐ *Business Process Management (BPM) System*
- ☐ *Email Management Solution*
- ☐ *Electronic Records Management System (ERMS)*
- ☐ *Enterprise Security Management System- Alarms, CCTV, Mobile surveillance*
- ☐ *Document Management System (DMS)*
- ☐ *Human Resource Management Information System (HRMIS)*

##### c. Services

- ☐ File Management (Both Electronic & Paper)
- ☐ Organization Staff Training In:
  - ▶ *Manual Records Management Techniques*
  - ▶ *Electronic Records Management & E-Archiving*
  - ▶ *Information & Knowledge Auditing Techniques*
  - ▶ *CCTV Surveillance Management*
  - ▶ *Data Quality Management*
  - ▶ *Information Asset Protection*
  - ▶ *Inventory & Storekeeping Techniques*
  - ▶ *Data Migration Management*



- ▶ *Records Management Standards*
- ▶ *Building Effective Teams (Team-building)*

#### **f. Business Model**

All our operations are centralised information-driven- We pride ourselves with staff who are infor-centric hence every job has to be handled by our information team who research and simulate scenarios that our clients are advocating. The simulations are then presented to our clients to get a buy-in before we finally get down to business

##### **Our model**



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Thank you for taking the time to go through this business profile.

If there are any questions or comments, please feel free to contact us by writing or calling:



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